

Pilot Fuel Break Grants Program

Application Form



I. APPLICANT DETAILS

Local Government	
Postal Address	

Contact Person	
Title/Given Name/Surname	
Position	
Work Phone/Mobile Phone	
Email Address <i>(all correspondence will be sent to this address)</i>	

2. PROJECT DESCRIPTION

Project Title	
Background and context of the project <i>(if more space is required please attach a separate document)</i>	
Project description <i>(if more space is required please attach a separate document)</i>	
Location(s) of Project – Town or locality	
Postcode	
Land Tenure <i>(where the project will take place)</i>	
Length of project, including anticipated commencement and completion dates	
Total funding amount requested	\$
Amount contributed in-kind	\$
Total project value <i>(including initial investigative quote)</i>	\$

3. PROJECT OBJECTIVES, OUTPUTS AND OUTCOMES

Project Objectives	
Outputs	
Outcomes	

4. ASSESSMENT CRITERIA

SELECTION CRITERIA 1: Bushfire risk reduction.

Please provide details on how the project will reduce the bushfire risk in the area (*if more space is required, please attach a separate document*).

Demonstrate that the project Aligns with strategic objectives of implementing long term bushfire mitigation strategies (e.g., relevant <i>Bushfire Risk Management Plan</i>).	
Demonstrate that the proposed project is located within a Asset Protection Zone.	
Demonstrate how the project will provide improved bushfire protection in those communities of greatest risk from bushfire.	
Demonstrate that the project is aligned to the <i>Fuel Break Guidelines</i>	
Demonstrated that the implementation of the project contributes to reducing the impact of severe bushfire.	

SELECTION CRITERIA 2: Project Management and Capacity to Maintain.

Please demonstrate how the project represents good governance and will accurately account for project funds (*if more space is required, please attach a separate document*).

Outline how the project has been well conceived and planned.	
Demonstrate how the project adheres to relevant legislative and regulatory requirements.	
Demonstrate that the projects Milestone tasks and timeframes realistic and clear.	
Demonstrate that the requested funding is realistic, cost-effective and contributes to public value.	

Provide evidence of capacity and commitment to make contributions of funding or other in-kind resources towards the implementation and ongoing costs of the project (including maintenance)	
Provide evidence of the capacity to deliver and maintain the project over the long term.	

SELECTION CRITERIA 3: Community Engagement and Support.

Please outline stakeholder engagement and natural values assessments undertaken in support of the project, and the likely level of community support for the project (if more space is required, please attach a separate document).

Demonstrate how social and environmental values have been considered and satisfactorily addressed.	
Project demonstrates local community support.	
Demonstrate how the community benefits from the project and increasing bushfire resilience and/or preparedness.	
Demonstrate that misuse and security of the new or upgraded fuel break has been considered and addressed.	

5. PROJECT BUDGET

This budget form has been designed to capture the total value of your project by recognising the two income streams: in-kind contributions from the applicant(s) and cash from the Pilot Fuel Break Grant Program. **DO NOT include GST.**

INITIAL INVESTIGATIONS QUOTE

Item	Value
Total expenses for initial investigative works	\$

PROJECT EXPENDITURE (excluding initial investigative quote)

Item	Value
Total expenses	\$

Applicant contribution (in-kind)	\$
Grant cash contribution	\$
Total project costs (equals total expenses)	\$

6. PROJECT MILESTONES

Milestone reporting is required to ensure grant funds can be received by the applicant. Milestone reporting requirements are outlined in the Guideline.

Milestone	Start Date	End Date	Project Outcome	Estimated expenditure
Initial Investigation Report (Gate One)				
Project Progress Report (Gate Two)				
Project Completion Report & Spatial Data (Gate Three)				

7. PROJECT EVALUATION

Project evaluation will be required in the Project Completion Report. However, at this application stage it is useful to provide an outline of how project evaluation will be undertaken.

How will the project be evaluated?	
What measures will be used to determine whether the project achieved its expected outcomes?	

8. EXCEPTIONAL CIRCUMSTANCES WAIVER

In exceptional circumstances, the Local Government contribution may be reduced or waived by agreement between the State and the applicant if exceptional circumstances apply. Please contact the Policy & Projects Officer to discuss prior to submitting an application. FRPGrants@fire.tas.gov.au

9. ATTACHMENTS

Please supply any supporting documents (PDF) and spatial data of proposed project as attachments when emailing your application.

Attachment 1:	
Attachment 2:	
Attachment 3:	
Attachment 4:	
Attachment 5:	

10. DECLARATION

To be signed by the General Manager (or equivalent).

I declare that the information given in this form is complete and correct, and the appropriate group or organisation endorsement has been received to submit this application.

I consent to the release of information in this application (excluding personal details) for non-commercial public information purposes.

Signature:	
Name:	
Position:	
Date:	

Completed applications must be emailed as PDF to: FRPGrants@fire.tas.gov.au